



# SIGALAGALA NATIONAL POLYTECHNIC

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Off Kakamega—Kisumu Road, along Sigalagala—Butere Road

## ADDENDUM 001 FOR TENDER NO. SNP/OT/ADMIN/IS/03/2026-2028.

### THE PROVISION OF GENERAL INSURANCE SERVICES.

This addendum is to clarify on schedule of requirement and price schedule as follows:

1. Motor Private
2. Student GPA

Therefore, details are given below; and bidders are required to use the new issued

#### SCHEDULE OF PRICES FORM

*[The Procuring Entity shall fill in these Forms to indicate the List of Insurance Services required by the Procuring Entity [Columns 1-4] and the Tenderer shall complete columns 5-7 as his /her Tender].*

| 1                        | 2                                 | 3                           | 4   | 5                      | 6   | 7                       | 8   |
|--------------------------|-----------------------------------|-----------------------------|---|------------------------|---|-------------------------|---|
| No of item to be insured | Description of item to be insured | Value of item to be insured | Major contingencies requiring insurance   | Insurance period       | Insurance Premium per specified period (Tender Price) | Price discount (if any) | Total Tender Price for Insurance Service (Col. 5-6) |
| No 1                     | <b>ALL SIGALAGALA BUILDINGS</b>   | KSH 625,497,232.00          | <b>FIRE &amp; PERILS</b><br>Subject to;<br>- Earthquake excess<br>- Electrical clause I | Two (2) years contract |   |                         |   |

- Political risks exclusive clause
- Petrol and mineral oil warranty I
- Hazardous goods warranty
- Terrorism exclusion clause
- Special perils A-H

72- hour clause

|      |  |   |  |                        |  |  |  |
|------|--|---|--|------------------------|--|--|--|
| No 2 | <p><b>Motor commercial institution</b><br/> <i>(Buses=KAY 098V (62 Passengers), KCA596F (67 Passengers), KBJ 403U(48 Passengers), KDK893P) (67 Passengers) (Minis bus= KCH 588Q) (25 Passengers) (Driving school car= KDA 465P) (4 Passengers)</i></p> | <p>KAY 098V-KSH 2,000,000.00<br/> KCA 596F-KSH 4,700,000.00<br/> KBJ 403U-KSH 1,500,000.00<br/> KCH 588Q-KSH 1,900,000.00<br/> KDA 465P-KSH 2,500,000.00<br/> KDK 893P-10,500,00.00</p> | <p>Total sum insured<br/> On 4 units<br/> PLL<br/> (KBJ 403U, KCA 596F, KAY 098V, KCH 588Q, KDA 465P)<br/> Free limits;<br/> - Windscreen<br/> - Radio cassette<br/> - Starter and alternator<br/> - Crane and recovery<br/> - PA for driver<br/> - Excess protector-inclusive<br/> - Political violence and terrorism inclusive<br/> Excess<br/> Accidental- 5% of vehicle min 30,000/=<br/> Theft<br/> With tracking devices- 5% of veh. Value min. 30,000/=<br/> With antitheft devices- 10% of value min 30,000/=<br/> Without any devices- 25% of</p> | Two (2) years contract |  |  |  |
|------|--|---|--|------------------------|--|--|--|

|      |   |                              |   |                              |  |  |  |
|------|---|------------------------------|---|------------------------------|--|--|--|
| NO 3 | <b>Motor commercial lorry(KCA-275M) (20 Passengers)</b> | KCA 275M-KSH<br>1,050,000.00 | <p>Total sum insured<br/>KCA 275M</p> <p><u>Free limits:</u></p> <p>Windscreen</p> <p>Radio cassette</p> <p>Excess protector<br/>Excess</p> <p>Accidental -5%<br/>of vehicle value<br/>min.30,000/=</p> <p>Theft:</p> <p style="padding-left: 40px;">With tracking<br/>devices – 5% of<br/>veh.value min<br/>30,000/=</p> <p style="padding-left: 40px;">With antitheft<br/>devices – 10% of<br/>value min 30,000/=</p> <p style="padding-left: 40px;">Without any<br/>devices - 25% of<br/>vehicle value min<br/>30,000</p> <p>Third party property<br/>damage –<br/>10,0000/=</p> <p>New &amp; young<br/>drivers – Additional<br/>Kshs 7,500 each</p> <p>LIMITS</p> <p>Third party liability:<br/>up to the legal limit</p> | Two (2)<br>years<br>contract |  |  |  |
|------|---|------------------------------|---|------------------------------|--|--|--|

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|------|---|---|--|------------------------|--|--|--|
| NO 4 | <b>GPA Students</b><br>a). Death<br>b). Permanent Total Disability<br>c) Medical<br>d) Artificial Appliances<br>f) Funeral Expenses | <b>PER STUDENT:</b><br>a)-KSH 100,000.00<br>b)-KSH 100,000.00<br>c)-KSH 50,000.00<br>d)-KSH 25,000.00<br>f)-KSH 25,000.00 | Subject to:<br>Cover:24 hours cover<br>Disappearance clause<br>Exposure clause<br>Trustee clause<br>Political & terrorism risks exclusion clause<br>Age limit – Any sigalagala national polytechnic student<br>Accumulation limit- Ksh 2,000,000 | Two (2) years contract |  |  |  |
|------|---|---|--|------------------------|--|--|--|

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| NO 5 | <b>WIBA</b><br>On 240 employees of the insured | Cumulative Annual-KSH<br>85,499,196.00 | Subject to Health and safety endorsement<br><br>Work Injuries Policy in line with relevant work benefits injuries regulations.<br><br>Benefits;<br><br>Death – 8 years earnings Max Statutory Limit<br><br>PTD - 8 years Earnings Max. Statutory limit<br><br>TTD – weekly earnings limited to 104 weeks<br><br>Funeral expenses Kes.30,000<br><br>Medical expenses Kes.100,000<br><br>Excess -ksh 5,000 on each and every claim except for funeral<br><br>Jurisdiction clause – kenya<br><br>Insured to provide current payroll<br><br>Any one person Kshs 4,000,000 | Two (2) years contract |  |  |  |
|------|--|--|---|------------------------|--|--|--|

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|------|--|---|---|------------------------|--|--|--|
| NO 6 | <p><b>MOTOR PRIVATE</b></p> <p>All comprehensive covers:</p> <p>Toyota Landcruiser prado KDG 564C</p> <p>Double cabin Total sum insured</p> <p>KCH 588Q</p> <p><b>FREE EXTENTIONS</b></p> <p>Windscreen</p> <p>Radio cassette</p> <p>Inspection and Valuation</p> <p>Special Perils A-H</p> <p><b>Excess Protector</b></p> | <p>KDG 564C– KSH 9,500,000.00</p> <p>KCH 588Q- KSH 1,900,000.00</p> | <p>Excess</p> <p>Accidental -2.5% of vehicle value min.20,000/=</p> <p>Theft:</p> <p>    With tracking devices – 5% of veh.value min 20,000/=</p> <p>    With antitheft devices – 10% of value min 20,000/=</p> <p>Without any devices – 20% of vehicle value,min 20,000/-</p> <p>Third party property damage -7,500/=</p> <p>Young drivers – 5,000/-: Novice drivers – 5,000/- (additional)</p> <p>Limits of liability</p> <p>Third party liability: up to the legal limit</p> <p>Third party property damage: 5,000,000</p> <p>Passenger Legal liability:</p> <p>    Any one person:3m</p> <p>    Any one event:20m</p> | Two (2) years contract |  |  |  |
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|  |  |  | Repair<br>authority:50,000<br><br>Medical<br>Expenses:50,000<br><br>Towing –<br>kshs 50,000/- |  |  |  |  |
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| NO 7 | <b>MOTOR CYCLES</b><br>(KMEV 712L,<br>KMEV 768L,<br>KMEV 767L) | KMEV 712L-<br>KSH<br>85,000.00,<br>KMEV 768L-<br>KSH<br>85,000.00,<br>KMEV 767L-<br>KSH<br>85,000.00 | PA –Rider<br>PLL- One Passenger<br>Asset itself   | Two (2)<br>years<br>contract |  |  |  |
| NO 8 | <b>ASSORTED BAKERY EQUIPMENTS</b>                              | KSH<br>7,000,000.00  | <b>FIRE &amp; PERILS, THEFT, BREAKDOWN.</b><br>Subject to;<br><ul style="list-style-type: none"> <li>- Earthquake excess</li> <li>- Electrical clause I</li> <li>- Political risks exclusive clause</li> <li>- Petrol and mineral oil warranty I</li> <li>- Hazardous goods warranty</li> <li>- Terrorism exclusion clause</li> <li>- Special perils A-H</li> </ul> 72- hour clause | Two (2)<br>years<br>contract |  |  |  |

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| NO 9 | <b>ASSORTED<br/>LEARNING<br/>EQUIPMENTS,<br/>COMPUTERS,<br/>AND<br/>MACHINES</b> | KSH<br>287,444,424.<br>00 | <b>FIRE &amp; PERILS,<br/>THEFT,<br/>BREAKDOWN</b><br>Subject to;<br><ul style="list-style-type: none"> <li>- Earthquake excess</li> <li>- Electrical clause I</li> <li>- Political risks exclusive clause</li> <li>- Petrol and mineral oil warranty I</li> <li>- Hazardous goods warranty</li> <li>- Terrorism exclusion clause</li> <li>- Special perils A-H</li> </ul> 72- hour clause | Two (2)<br>years<br>contract |  |  |  |
|------|--|---------------------------|--|------------------------------|--|--|--|

Tenderer..... *[insert complete name of Tenderer]*

Signature of Tenderer .....*[signature of person signing the Tender]*

Date ..... *[insert date]*

*Official Tenderer stamp*.....

**Schedule of requirements**

*[The Procuring Entity shall fill in these Forms to indicate the List of Insurance Services required by the Procuring Entity [Columns 1-4] and the Tenderer shall complete columns 5-7 as his /her Tender].*

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|------|---|---|--|------------------------|--|--|--|

|      |  |                                     |   |                        |  |  |  |
|------|--|-------------------------------------|---|------------------------|--|--|--|
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|------|--|---|---|------------------------|--|--|--|

|  |  |  |   |  |  |  |  |
|--|--|--|---|--|--|--|--|
|  |  |  | <p>Any one<br/>person:3m</p> <p>Any one<br/>event:20m</p> <p>Repair<br/>authority:50,000</p> <p>Medical<br/>Expenses:50,000</p> <p>Towing –<br/>kshs 50,000/-</p> |  |  |  |  |
|--|--|--|---|--|--|--|--|

|      |  |  |   |                              |  |  |  |
|------|--|--|---|------------------------------|--|--|--|
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|------|--|---------------------------|--|------------------------------|--|--|--|

Tenderer..... *[insert complete name of Tenderer]*

Signature of Tenderer ..... *[signature of person signing the Tender]*

Date ..... *[insert date]*

*Official Tenderer stamp*.....